



## IN.STAND

The Trade Fair for Maintenance and Services

Messe Stuttgart, 23 - 24 Oct 2019

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# At a glance – Dates and prices



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### Duration of event

Wednesday, 23 October to Thursday, 24 October 2019

### Opening times for exhibitors

daily from 08.00 to 19.00

### Opening times for visitors

daily from 10.00 to 18.00

Ticket offices close: 17.00

### Opening times APCOA parking control center

Tuesday, 22 October to Thursday, 24 October 2019:  
08.00 - 20.00

### Passes

Work passes \* free of charge  
for stand set-up and dismantling staff,  
only valid during stand set-up and dismantling periods

Exhibitor passes A \* free of charge

Exhibitor passes B \* € 20.25

\* You receive a fixed number of free exhibitor and work passes  
acc. to § 5 of our Special Exhibiting Conditions.

You can print out the passes via the Stuttgart Messe Service  
portal ([www.stuttgartmesseserviceportal.de](http://www.stuttgartmesseserviceportal.de): "Messe Ticket  
Service").

Admission codes free of charge

### Long-term parking permits

Parking permit for outdoor area \*\*  
for cars / small vans (up to a length of 5.50 m) € 31.93  
for cars with trailer / vans (longer than 5.50 m) € 63.87

\*\* Plus € 2.10 (plus VAT) handling charge per order

Further parking facilities/prices on request.

All prices quoted are subject to the statutory VAT valid at this  
time (according to the relevant version of the Value Added  
Tax Act).

# At a glance – Stand set-up and dismantling



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Start of stand set-up	Start of stand dismantling
Monday, 21 October 2019, 07.00	Thursday, 24 October 2019, approx. 19.30
Stand set-up hours	Stand dismantling hours
daily from 07.00 to 20.00	Thursday, 24 October 2019, approx. 19.30 to 24.00 Friday, 25 October 2019, 07.00 to 20.00
End of stand set-up	End of stand dismantling
Tuesday, 22 October 2019, 20.00	Friday, 25 October 2019, 20.00 (fixed date)

Work outside these time windows is subject to a charge and permitted only after prior notification of and approval by the Technical Event Service.

**For safety reasons, the presence of all persons who are not directly involved in compulsorily insurable work, especially minors, shall be prohibited during stand set-up and dismantling work in the halls and in the outdoor exhibition area!**

**Smoking inside the exhibition halls is prohibited at all times!**

Access to the trade fair site is granted daily according to the stand set-up and dismantling timetable. For details please see the page "Access regulations".

**It is generally not allowed to drive into the halls.**

## Free parking

**Within** the daily stand set-up and dismantling hours (see above): Outdoor area \*  
**Outside** the daily stand set-up and dismantling hours (see above): Truck pool

- \* Please report to the personnel at the check-in to obtain your deposit certificate. After the loading and unloading activities in the hall courtyards, you will receive the parking authorisation stamp for your deposit certificate at the exit of the loading areas (P30, P31, P32).

It is not permitted to park vehicles/trailers at the truck pool during exhibition days. If you have any questions regarding parking during the trade fair or are interested in RV parking bays, please contact the central security office, tel. +49 711 18560-3500.

**Please forward this information to your stand builders!**

# At a glance – Access regulations



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Access to the trade fairgrounds is via **gate 2** and the **check-in** of the truck pool.  
Please follow the signs "Anlieferung" (delivery) when approaching the trade fairgrounds.

The length of stay for vehicles on the premises is limited.

	Set-up and dismantling	Exhibition period *
Cars:	<b>1 hour</b>	<b>0.5 hours</b>
Cars with trailer / (small) vans:	<b>2 hours</b>	<b>0.5 hours</b>
Trucks:	<b>3 hours</b>	<b>0.5 hours</b>

\* Access on the last exhibition day only between 08.00 and 12.00 noon.

An access deposit of **€ 100.00** applies on all stand set-up and exhibition days.

The deposit must be paid in cash at the check-in of the truck pool before driving onto the trade fairgrounds and will be returned at **gate 1** if you leave on time.

**The deposit is forfeit if you do not leave on time.**

If you need more time please contact the on-site security personnel or the central security office on tel. +49 711 18560-3500.

We trust you understand that extensions cannot always be granted due to the traffic situation.

On the last exhibition day there is no access for vehicles to the trade fairgrounds from 12.00 noon until after the end of the event.

Access on Thursday, 24 October 2019:	Cars:	approx. 19.30 - <b>with deposit</b>
	Trucks:	from 21.00 - <b>with deposit</b>

**Drivers of dismantling vehicles, please report to the check-in. You will be called up according to capacity.**

Small exhibitor vehicles which are parked on the exhibitor car park in the outdoor area (P30, P31, P32), will be called up from there directly to the respective hall courtyards for stand dismantling.

**Please forward this information to your stand builders!**



## IN.STAND

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Exclusive publisher of trade fair media and catalogue authorised by Messe Stuttgart:

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You may be addressed by catalogue publishers and internet directory services that are not authorised by Messe Stuttgart. Please note that the products can therefore not be complete or correct.

**The media flat rate includes** (notification before deadline):

- Inclusion of the company address in the alphabetical list of exhibitors (company name; street and house number; postcode, city, country)
- a basic entry (one line with company name, hall, stand number) under a product group in the Product & Service Directory (co-exhibitors are subject to charge)
- Free vouchers (unlimited)
- Free advertising media for visitor advertising campaigns, (print) for example visitor brochures, invitations to visitors, stamps etc.
- Free advertising media for visitors advertising campaigns (online) for example download of trade fair logo and customised banners, etc.
- One stand number sign for each principal exhibitor

**Inclusion of data takes place alternatively or cumulatively** (depending on procedure) in:

- the official trade fair publication (e.g. catalogue, magazine, etc.)
- the online catalogue in the Internet
- the electronic Visitor Information System
- XXL hall plans at the hall entrances

LMS would like to emphasise that, with the exception of the publisher chosen by LMS, no third parties whatsoever, including other publishers, have been or will be commissioned to print exhibitor directories, especially after the exhibition. If related offers are sent to exhibitors, they are personal initiatives of third parties and have no connection whatsoever with LMS.