



### 1. Stage performances in the atrium

Impress and fascinate visitors to CMT with your country-specific music and dance groups right at the entrance to the trade fair grounds. For this purpose, we will provide you with our stage in the atrium free of charge. Make use of this opportunity to draw attention to your country, your region and your tourism services.

- The stage contains basic technical equipment (microphones, sound system).
- Other equipment can be provided by agreement (Additional costs may be incurred in this respect).

Mrs. Angelika Synek will be available as a contact person to answer any questions you may have:  $\frac{1}{2}$  angelika.synek@messe-stuttgart.de, Tel. +4971118560-2686

#### 2. Meeting room in the exhibition hall

Are you planning internal meetings and need a meeting room in the hall for this purpose? We can provide you with this room on a daily basis at a cost of €300.00 (plus VAT). The meeting rooms contain block seating as standard and have space for around 10 persons. No equipment is available.

If you want different equipment or separate seating, it will be invoiced additionally (individual costs on request).

Meeting rooms can be booked via Messe Service Portal: www.stuttgartmesseserviceportal.de

Mrs. Dörte Werner will be available as a contact person to answer any questions you may have: rooms@messe-stuttgart.de, +49 (0)71118560-2656

#### 3. NEW: Concierge service

Are you planning an activity, event, dinner, etc. outside the trade fair centre, but don't know your way around Stuttgart and the surrounding area? We will be happy to help you with the planning and realisation.

Mrs Stefania Barone will be available as a contact person to answer any questions you may have: concierge@messe-stuttgart.de, +4971118560-2963

# **ORDER FORM**

- > STAGE PERFORMANCE IN THE ATRIUM
- > LECTURE ROOM AS PART OF THE HOLIDAY CINEMA
- > TRAINING ROOM IN THE ICS AND CONGRESS WEST
- MEETING ROOM IN THE EXHIBITION HALL

#### 4. Conference room in the ICS and Congress West

Messe Stuttgart offers a variety of event locations and comprehensive expertise in the planning and realisation of events of all kinds - e.g. travel agent and employee training, customer and sales events.

Invite your participants to CMT with discounted tickets.

The booking conditions are the same as those for the holiday cinema — please contact us regarding individual inquiries (other seating arrangements, additional equipment, catering, etc.).

Mrs. Dörte Werner will be available as a contact person to answer any questions you may have: rooms@messe-stuttgart.de, +49 (0)71118560-2656

#### 5. Lecture room as part of the holiday cinema

Show your country/your region and holiday offers in the form of presentations as part of the holiday cinema. Messe Stuttgart will provide you with

- rooms in the ICS International Congress Center,
- · row seating for 100 persons and
- basic technical equipment (beamer, screen, loudspeakers, 1 microphone)

We will also publicise your event on billboards on the trade fair grounds and in the Internet. A link to your homepage and your Facebook page is also possible. We will charge a flat-rate handling fee of €225.00 (plus VAT) for the first hour each time. Every additional hour will be invoiced at €70.00 (plus VAT). Any additionally required equipment or special seating will be invoiced separately (individual costs on request).

Please submit presentations via the supporting programme tool in the Stuttgart Messe Service Portal.

Mrs. Dörte Werner will be available as a contact person to answer any questions you may have: rooms@messe-stuttgart.de, +49 (0)71118560-2656



# Are you interested in using one or more of the offers? If so, return the completed PDF form to us by e-mail: urlaubsmessen@messe-stuttgart.de



#### Please tick

We would like to perform free of charge on the stage in the atrium
Stage act/subject of the presentation
Our desired date(s):
We would like to hire a conference room in the ICS or in Congress West
Our desired date(s)   Number of persons:
I would like to use the concierge service
Type of event   Number of people   Desired date(s):

Name of company, contact person:
Phone number:
e-mail:
Date:
Signature:

Please book meeting rooms in the halls via the Stuttgart Messe Service Portal.

## **Holiday cinema**

Please submit presentations for the holiday cinema via the supporting programme tool. You will find the link in the Stuttgart Messe Service Portal.